



**CORPORATE SOCIAL
RESPONSIBILITY
2018**



Introduction

Since our foundation in 1969, SigmaQ has been committed to improving the communities we live and work in. We have been innovators in corporate social responsibility, as one of the first companies in Central America to take a genuine interest in our personnel's well-being and professional development.

Gradually, we have increased the social responsibility initiatives we undertake each year and the benefits to our collaborators and societies.

Though global in reach and expertise, at SigmaQ we strive to establish local roots in the communities that embrace us. Through Sigma Foundation, located in El Salvador and Guatemala since 1973, we aim to improve education, health, housing, culture and the environment in our region.





Objectives

- Encourage social and environmental awareness among our customers and suppliers
- Enrich our employees' environmental consciousness and encourage the proper use of resources
- Reduce our packaging environmental impact through eco-friendly production processes
- Improve El Salvador and Guatemala's social and cultural development



Q! Action

Q! ACTION is SigmaQ's corporate social responsibility program, focusing on 4 major areas that we aim to improve through the different initiatives that benefit both our SigmaQ Family and our societies:

EDUCATION

For SigmaQ Family
and third parties

SOCIETIES

Support to our
communities



ENVIRONMENT

Recycling, reforestation,
resource optimization

WELL-BEING

Physical and mental
health, nutrition, exercise





1. **Eco-friendly packaging**

A. GreenBox

A company's commitment to the environment can be measured by the products it offers. One of our star eco-friendly products is a dual-use, recyclable pizza box. We have acquired an exclusive license to produce and sell the GreenBox in Central America, the Dominican Republic and Jamaica. What is it? It's a 100% recycled and recyclable pizza box.

GreenBox was created by William Walsh, founder of the American firm ECOVENTION, dedicated to eco-friendly packaging design. Walsh identified that a traditional box's utility could increase significantly by solving issues like: it is too big to store in the fridge and throw away in a trashcan. Thus, the GreenBox idea was born, characterized by its recyclable materials and unique design that allows consumers to transform the box into 4 disposable plates and a container to store leftovers.

GreenBox offers multiple benefits for pizzerias, consumers and the planet:

- No need for disposable plates and other materials that have a negative environmental impact.
- Helps pizza brands outshine the competition, through differentiation while contributing to environmental preservation.

SigmaQ's GreenBox has been a great success in El Salvador, Costa Rica, Guatemala, Nicaragua and Panama. Some of our clients who have chosen GreenBox include: Pizza Hut, Telepizza, La Cacera, Mad Food Company and Atomic Pizza.



GREENBOX

Our Planet • Our Responsibility



B. Our flexible packaging **IS** an **eco-friendly** option

HYDRO—global leading aluminum supplier—has demonstrated that aluminum guarantees hermeticity and complete barrier from contamination (air, light, aroma and substances), while it is non-toxic and releases no smell or taste particles. Therefore, **OUR ALUMINUM-BASED FLEXIBLE PACKAGING PRESERVES MORE RESOURCES THAN IT CONSUMES**, because:

It safeguards product quality, extends product shelf life and helps preserve food, drinks and pharmaceuticals. Thus reducing the environmental foot print of their additional production and food wastage. Given its weight reduction versus other packaging types, it results in less energy consumption because it:

1. Optimizes transportation
2. No refrigeration needed
3. Saves time in cooking and preparing meals, by enabling consumption of fully-prepared, canned and frozen foods.

According to Hans-Jürgen Schmidt, Product Ecology Director, *“wasted foods have a negative ecological impact 10 times higher than that of packaging residues.”*



Our aluminum-based flexible packaging
preserves more resources than it consumes



FPA

Flexible Packaging
Association

FPA (Flexible Packaging Association) claimed that flexible packaging is more sustainable than other packaging types:



**Consumes less energy &
fewer natural resources**



**Generates less
CO₂ emissions**



**Weights less in
product-to-package ratio**



**Requires less fuel
given its more compact volume, making
transportation more efficient**

C. Corrugated boxes: an eco-friendly option

We offer our clients recycled and FSC™ Chain of Custody papers for our corrugated packaging, which is also a 100% recyclable option. In addition, we recycle paper wastes from our 3 corrugating factories at our paper mill in Guatemala, Copacasa, turning it into high quality chipboard and chipboard products.

D. SigmaQ is ISO 9001:2015 certified

We work endlessly to maintain our quality management system international certification, ISO 9001:2015, currently having 6 of our production plants certified. We strive daily to manufacture our products with excellence, in order to ensure our clients' satisfaction. In 2019, we expect to certify 3 other factories.



E. FSSC 22000 Certified

In 2016, Rotoflex became the first packaging supplier in El Salvador to obtain the FSSC 2000 certification. This is a food safety and hygiene requirement from most of our food, beverages and pharma clients, in order to ensure their products' quality.

In 2018, SigmaQ Mexico Flexibles was also certified under FSSC 22000, and we look forward to certifying our folding carton company, Litozadik, during 2019.



Currently, we are certified with
FSSC 22000 in 2 of our factories:
Rotoflex and SigmaQ Mexico
flexibles

F. Certified in FSC™ Chain of Custody

In 2018, 6 of our business units obtained the FSC certification, ensuring that the paper, cardboard and wood we use for the manufacture of certain corrugated, folding cartons and luxury packaging come from responsibly managed forests. FSC-labelled products help preserve forests for future generations, guaranteeing practices that:

- Protect flora and fauna
- Respect of the rights of local inhabitants
- Protects streams, rivers, lakes and other water bodies

In 2019, we will extend this certification to one more production plant.



**The mark of
responsible forestry**





5 QUICK FACTS ABOUT FSC™ CERTIFICATION



The mark of responsible forestry

01. WHAT IS FSC™?

The Forest Stewardship Council is an international non-profit organization established in 1993 to promote responsible management of the world's forests. The Chain of Custody certification ensures that FSC-certified materials and products come from responsible forest management. FSC-labelled products are guaranteed that these practices have been endorsed throughout the entire supply chain, from forests to end-user.



HELP PRESERVE OUR FORESTS BY CHOOSING FSC™ CERTIFIED PRODUCTS!



Protects flora and fauna, including endangered species



Respects the rights of people who work and live in them



Protects streams, rivers and lakes from erosion and chemical runoff



Take care of forests for future generations



03. ADVANTAGES OF AN FSC™ CERTIFIED PRODUCT

- Guarantees that it's been manufactured with responsible sources, helping the consumer make ethical purchase choices
- Adds credibility to your brand and enriches your reputation as a socially responsible company
- More and more, it becomes a requirement of customers

04. CERTIFIED SIGMAQ BUSINESS UNITS

- FOLDING CARTONS: Litozadik
- CORRUGATED: Canasa, Cartonera & Cajas y Empaques
- LUXURY: Specialty Products & Bufkor Inc.
- BUSINESS UNIT: SigmaQ Costa Rica

05.

WHAT SHOULD WE KEEP IN MIND?

We must comply with the traceability procedures that help guarantee the origin of our packaging's paper, cardboard and wood.





2.

**Towards a greener
future**

A. Water treatment program

Each year, we make every effort to take care of the environment through our wastewater treatment programs, aimed at removing chemicals and biological contaminants from water used in our different industrial processes.

In 2016, we updated Specialty Products' wastewater treatment process, by adding a high-tech equipment that allows us to reuse 100% of the treated water. This factory can now treat up to 450 liters/hour, yielding almost potable water that is re-directed into our other productive processes.

In 2017, we installed a brand new wastewater treatment system at our corrugated factory in Honduras, Canasa, that is capable of treating up to 50 mt³. As a result, our 3 corrugated facilities now have their own wastewater treatment system.

We now have 5 wastewater treatment plants in SigmaQ, and in 2018 we began the construction of an additional one in our paper mill, COPACASA, which will be completed in the first semester of 2019.

We have
**5 wastewater treatment
plants at SigmaQ**



In the last 3 years
we've treated
+94,940 m³
of water
equivalent to
38 olympic-sized
swimming pools



2016

30,800 m³



2017

30,150 m³



2018

33,990 m³

ANNUAL WASTEWATER SAVINGS



Corrugated

26,400m³

Flexibles

6,720m³

Luxury

870m³

B. Our water-saving projects

1. Plastic bottles in toilet water tanks

In 2017, we implemented a simple yet efficient initiative: placing a 1-liter empty plastic bottle inside our toilet water tanks, to minimize the amount of water required to fill up the tank after each flush.



How much water do we
save with this initiative?



91m³
total savings

C. Energy Q!: photovoltaic energy program

In 2015, Rotoflex installed a series of solar panels on the factory's rooftop as part of a pilot project for photovoltaic energy generation, which converts solar energy into electricity.

This is one of SigmaQ's first steps towards using eco-friendly energy sources in our productive processes, gradually adapting ourselves to the latest global energy trends and contributing to combat climate change.



2015 to 2018 *achievements:*



301.61 MW
clean energy generation



ZERO EMISSION
greenhouse gases



293,875.27 kg CO₂
Carbon dioxide not emitted



231.20 kg of NO₂
Nitrogen dioxide not emitted

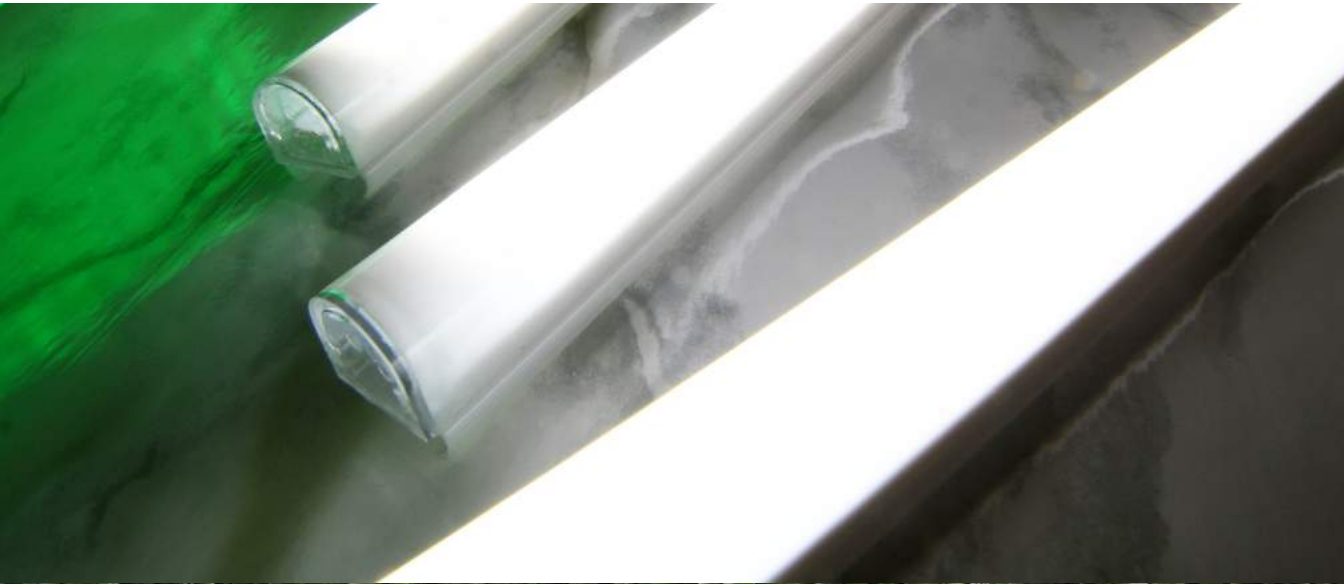


3.36 kg of SO₂
Sulphur dioxide not emitted

D. Eco-friendly lighting program

In 2016, we started a strategic lighting optimization project at some of the SigmaQ business units. It implied a detailed study of current lighting devices and their location, substantial investment in more efficient lighting options and the installation of movement sensors.

Litozadik has already substituted all old lighting devices with LED luminaries inside the production plant, while Cartonera is doing so gradually. In 2019, we will continue implementing these actions, all aimed at reducing our energy consumption.



E. June: Green Day

Each year, we celebrate our planet Earth during June. We plant trees, launch recycling campaigns and decorate our offices with hand-made ornaments crafted with recycled materials. As a symbol and a reminder of our commitment to the environment, we all dress in green on June 5th to celebrate Earth Day.

In 2018, we trained in environmental issues—including recycling, waste reduction and clean production—and Good Manufacturing Practices (GMP) to a total of 300 collaborators: 171 in El Salvador, 90 in Guatemala, 30 in Honduras and 9 in Costa Rica.

Over 300 collaborators
trained in Central
America





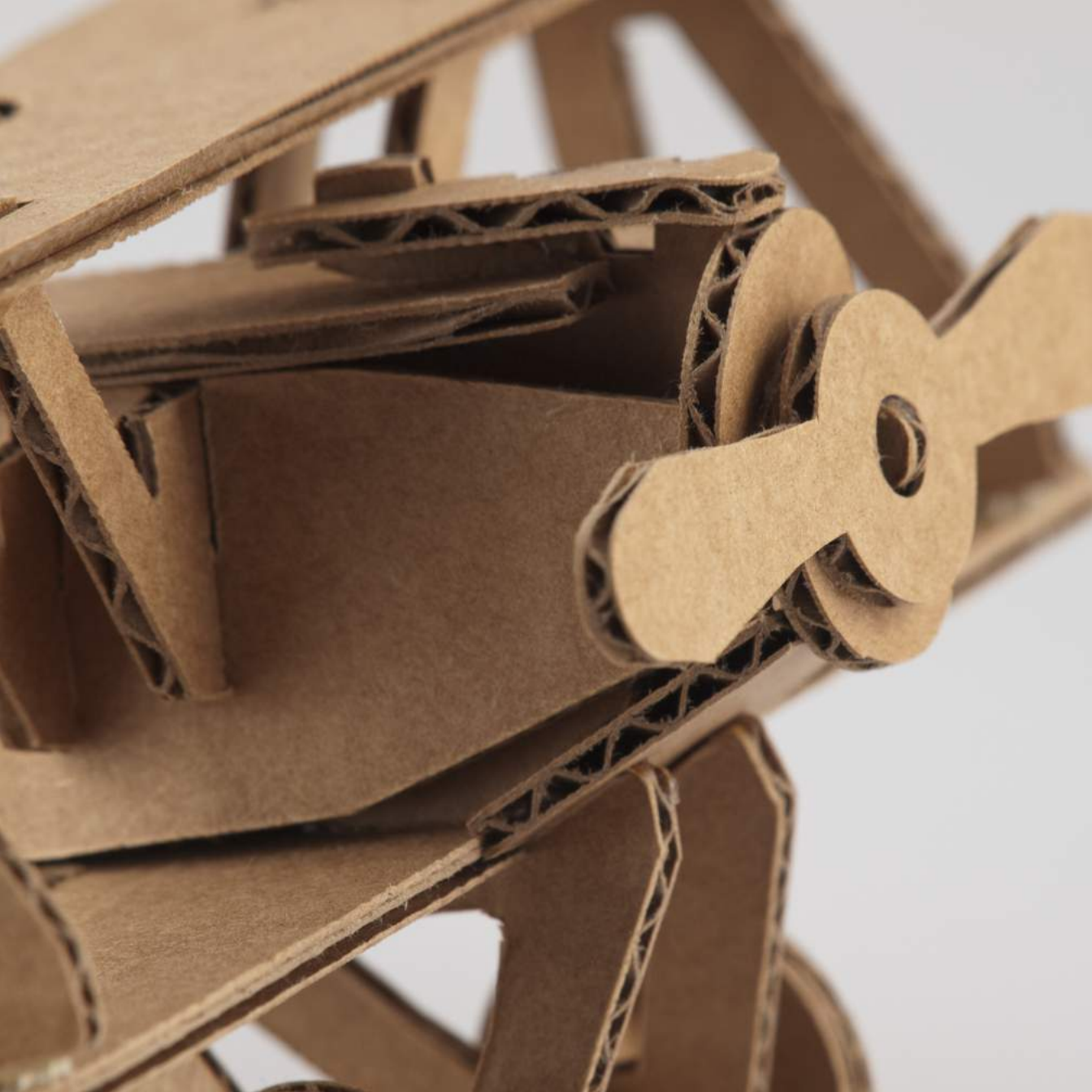
F. Responsible chemical management

In 2016, we trained all operative personnel from our different factories on proper chemical handling techniques, based on the MSDS (Material Safety Data Sheets) methodology and the NFPA rating guide. Our goal being to prevent health and environmental harms, by informing them on:

- The different uses of chemicals we handle
- Proper chemical management practices
- Correct chemical disposal

In 2018, we carried out a study of our chemical consumption in the different factories, in order to reduce the total consumption. We also work constantly on improving the signage and cleaning of our chemical storage rooms, for a better preservation and to prevent pollution to the environment.





G. Corrugated exhibitions and furniture

At SigmaQ, we internally promote the application of creativity as a key tool for success. We are regionally recognized for the creation of innovative and ecological structures and furniture for our trade shows and exhibitions.

Most of the designs are proposed and fabricated by our personnel entirely out of corrugated board, helping reduce waste generated at our corrugated factories.

After our events we reuse most of the attractive furniture, relocating it in our business units or reusing it for future events.



H. Compost project in El Salvador

Together with SigmaQ's gardening team, in 2018 we developed a compost station and collected all of our trees' fallen leaves. Thus obtaining a total of 92 pounds of compost that was used as fertilizer for our gardens.

In 2019, this initiative will be replicated at our other units.



We collected
92 lbs.
of compost

I. Specialty Products carries out reforestation campaign

Our luxury packaging unit, Specialty Products, carried out a reforestation campaign with 34 volunteer collaborators and their families. We planted 200 trees in our company's surroundings, located in El Salvador's San Bartolo free trade zone. We also launched an internal reforestation and office paper recycling awareness campaign.





3. Recycling

A. Solid waste recycling



PAPER

133.4 tons



CARDBOARD

98 tons



WOOD

151 tons



Committed to environmental care and resource maximization, we strive to recycle as much material as possible.



PLASTIC
109.7 tons



METAL
90.5 tons



In 2018, we recycled
a total of 582.6 tons
*paper, cardboard, wood, plastic and
metal from our production processes.*

B. Solid waste management

We responsibly take care of our solid wastes, sorting them in eco-friendly recycling stations with properly labeled containers, in which we separate paper, plastic, metal and wood.

Metal wastes including steel, iron, aluminum and copper, which cannot be reused, are sold to eco-friendly companies for their responsible disposal.

Currently, this solid separation system has been implemented at the following 6 business units in El Salvador, Guatemala and Honduras: Specialty, Cartonera, Corporate Offices, Cajas y Empaques, Canasa and Litozadik.



C. SigmaQ paper recycling bins

Through our “Q! Paper Bins” campaign launched in 2011, we have placed corrugated recycling bins—designed and fabricated at SigmaQ—at all of our offices in El Salvador, Guatemala and Honduras. Every 2 months, our allied paper collectors empty our Q! Paper Bins and recycle our office paper wastes. Every year, we also give our administrative personnel recycling talks, to enrich their sense of environmental awareness.

In 2018, we recycled 53 pounds of office paper. Filling up 27 recycling bins saves 15 trees.





In 2018, we recycled

53 pounds
of office paper



Filling up **27 recycling bins**
saves

15 trees

D. Appropriate electronic equipment disposal

In an effort to minimize our company's environmental footprint, we have developed a program for the proper disposal of our electronic equipment. We deliver our damaged machinery to recyclers legally endorsed to separate and repair the different internal components of each device, guaranteeing their safe disposal and recycling.



In 2018, we guaranteed
safe disposal of
150 pounds
of electronic equipment
in El Salvador.

E. Canasa reduces, recycles and re-uses trash

In 2017, Canasa's operative team working on our 5'S program launched a trash recycling campaign, by applying the 3R's at our Honduran plant. They painted and labeled old plastic barrels, turning them into trash can sets for our proper disposal of different wastes:

- Cans and plastics
- Organic waste
- Paper and card board

Through this campaign, we aim to constantly reduce the amount of waste we dispose, by properly classifying it and selecting what can be recycled or re-used.



F. Plastic recycling talk at Claudia Lars School in El Salvador

Part of our Q! Action initiatives is to share our knowledge on recycling issues and 5's projects with our future generations. In 2018, we gave important talks to students of the Claudia Lars School in El Salvador, on plastic recycling and its benefits.

Students were excited with the talk and the school was very grateful to our speaker, Carlos Trejo, our Occupational Safety and Environmental Engineer.





4. SigmaQ Family

Our 2,500-member family of collaborators—in Central America, Mexico, the Caribbean, the United States and Asia—is both our most valuable resource and the key to SigmaQ's success. Therefore, we are firmly committed to promoting their health, education and well-being.

A. Civic Values Campaign

In September of each year, we celebrate the Independence day in all of our Central American countries in which we operate and also in Mexico, by: wearing the colors of our flags, decorating our offices with patriotic symbols and having native food dishes.

B. Book donation campaign & Q! Library

To promote the habit of reading among our personnel and their families, in November 2016 SigmaQ launched an internal book donation campaign. We collected:

A list of all donated books was published for everyone to request a book of their interest, which was given out at no cost.

In 2017, we created a Q! Library from the remaining books that were not requested for donation. Employees can now request books for a period of time and then return them for others to enjoy them as well.



El Salvador

256 books

Guatemala

58 books





C. Tenure recognition

At SigmaQ, we believe in fostering a sense of responsibility, commitment and stability among our personnel, by offering opportunities that allow them to achieve their maximum potential.

Each year, we recognize our employees' loyalty and hard work with a ceremony –presided by the CEO and the Operational Vice President—in which we give out symbolic gifts in gratitude for their 5 to 45-year tenure and dedication to SigmaQ.



D. Creating the Christmas spirit

At the end of each year, we launch an internal campaign that encourages teamwork and creativity, while fostering the Holiday spirit. Each department makes Christmas decorations for their workstations, using recycled or reused materials from our factories and offices.

In 2018, the results were impressive!



E. Sports events

SigmaQ cherishes sports activities as an alternative for healthy recreation among our employees and their families, keeping them away from vices and crime. We have multiple recreational spaces within our facilities:

- 6 soccer courts
- 3 ping-pong tables
- 3 basketball courts
- 3 pools
- 1 volleyball court

We organize different internal soccer, volleyball, basketball and ping-pong tournaments at our facilities in El Salvador, Guatemala, Honduras and Mexico; aiming to promote a sense of unity among employees and their families.



F. Q! Fit Gym in El Salvador

Always trying to promote our employees' physical and mental well-being, in 2016 SigmaQ inaugurated the first Q! Fit gym, at El Salvador's corporate facilities.

Q! Fit is fully equipped with: ellipticals, treadmills, bicycle stations, dumbbells and weight-lifting equipment, boxing bag, strength machines, jump ropes and other accessories.

The gym has bathrooms, showers, lockers, TVs and music. It is open to all current SigmaQ employees.



Q!FIT

G. SigmaQ cafeterias

We believe that our collaborators' adequate nutrition is essential for their good health and performance. Therefore, we have 12 cafeterias within our business units in El Salvador, Guatemala, Honduras and Mexico, which offer balanced menus in a safe and comfortable environment. SigmaQ subsidizes the meals, making them available to our personnel at a lower cost than in most food establishments.



*We have **12** cafeterias
that provide healthy and
nutritious menus*



H. Uniforms

We annually provide uniforms and occupational safety equipment to all our plant collaborators and to some administrative staff, tailoring the uniforms according to the activities they carry out. Thus allowing them to work comfortably and safely.

We provide uniforms and occupational safety equipment to all our plant collaborators



We provide uniforms and occupational safety equipment to all our plant collaborators

I. Corporate medical clinics

We have 4 corporate medical clinics in our Guatemalan factories, 1 in Honduras, 5 in El Salvador and 1 in Mexico. All clinics are endorsed by each country's medical system, allowing us to provide our personnel free and immediate medical care on a daily basis: general check-ups, blood tests, X-rays, among others.



11 medical clinics that provide attention to +2,500 patients

J. New lactation rooms

In 2017, SigmaQ inaugurated 2 lactation rooms in Rotoflex and Specialty Products, in addition to the existing one in Cartonera. These private spaces allow nursing mothers to extract their milk at work and save it to feed their baby at home. Thus, SigmaQ shows support for all working mothers, as breastfeeding shields babies from anemia and helps them to grow up healthier.



3 lactation rooms
for our female employees



K. Health campaigns

Throughout the year we organize multiple health initiatives and campaigns for both our personnel and their families. In 2018, through different health fairs and visits from doctors, nutritionists, pharmacies and opticians we were able to benefit:

El Salvador

+1,600 people

Honduras

+150 people

Guatemala

+600 people

México

+70 people

We offered the following services:

- Free medical check-ups
- Nutritionist service and weight control
- Bone densitometry testing
- Blood pressure monitoring
- Multiple Influenza and tetanus vaccination sessions
- Deworming sessions
- Visual tests
- Dermatological check-ups
- Female health: cytology and mammography
- Kidney disease education
- Free VIH and AIDS testing
- Low-cost medicines
- Low-cost eyeglasses
- Dental care





Our health campaigns benefit
+2,400 people

L. Blood donation campaign in El Salvador

In 2018, SigmaQ joined forces with the Salvadoran Red Cross to carry out a voluntary blood donating campaign at 3 of our factories in El Salvador. We are proud to have had 62 donors.

We look forward to expanding such activity to other SigmaQ business units in 2019.



In 2018, we had
62 blood donors
in El Salvador



M. SigmaQ fights breast cancer!

Over 700 women currently work at SigmaQ. In their honor, every October we support the global Breast Cancer Awareness cause through campaigns to educate our female employees on the disease and its prevention.

As a symbol of our support, every October 19th we give out pink ribbons for all collaborators to wear and encourage all female employees to wear pink nail polish and clothes. In addition, we impart breast cancer prevention talks.



We honor the *commitment*
and work of
+700 brave women
in 10 countries



N. Q! Leaders Program

In 2014, SigmaQ launched the first generation of Q! Leaders, as an initiative to promote the personal and professional growth of a select group of collaborators who stand out for their leadership skills and commitment to our company. Q! Leaders, regardless of their position, stand out for their proactive, ethical, efficient and committed attitude. They see each day as a new opportunity to become better individuals and professionals, as well as a new chance to improve their work environment.

We created a personalized career development plan for every Q! Leader, based on their current position and responsibilities. Some received external training on Human Resources, finance, accounting, Excel and English classes; while others received internal coaching from their bosses and even scholarships to complete their studies.

In 2018, the Q! Leaders came up with multiple projects in benefit of SigmaQ, some of which have already been implemented and others will be completed in 2019:

- Creation of Q! Runners teams
- Implementation of 5's system
- Internal training sessions on Incoterms
- Basic maintenance training for operators
- Initiative to decrease our inventory of obsolete materials





In 2018 we named
4 new Q! Leaders

Canasa, Honduras

2 leaders

Kontein, El Salvador

1 leader

Indursa, Guatemala

1 leader

In 2018, our Q! Leaders focused on charity activities in each country:

GUATEMALA:

Visit to San Vicente de Paul nursing home. Offered a special dinner, as well as collected donations from the rest of employees, of personal and hygiene products.

EL SALVADOR:

Visit to San Vicente de Paul Children's home. Coordinated a party with clowns, entertainers, piñatas, face-painting, games and a snack. They also collected donations to meet certain needs, including: school supplies, diapers and personal care items for babies.

HONDURAS:

They served a dinner at the Don de Jesus nursing home, sharing quality time with the elderly and donating personal care products.

COSTA RICA:

They joined forces with the Lions Club at an activity for kids in need, providing gifts and piñatas.





O. Zadik Kids program

In 2018, Litozadik's Q! Leaders —Orlando Cano and Beatriz Rodríguez— along with the rest of the team, carried out a new initiative: a tour of the production plant for our collaborators' kids, to learn about their parents' daily work.

We received 72 kids, who were presented with SigmaQ's corporate video, our industrial safety measures, as well as how our folding carton packaging is manufactured.





5. Occupational safety

At SigmaQ, we strongly believe that our collaborators are the key to our success, so ensuring their safety and well-being within our facilities is one of our priorities. We have a full-time team of experts in occupational health and safety programs to guarantee our personnel's safety, while complying with each country's legal requirements.

A. Emergency drills and trainings

In addition to our regular emergency drills and prevention activities, we have trained a team of collaborators to lead our emergency brigades in every business unit.

Our Brigades:

- First aid attention
- Fires
- Evacuations



B. Health and Occupational Safety trainings

We carry out an annual occupational safety training program for all plant personnel, considering the particular nature of each factory's processes.

SigmaQ invests in imparting proper training, from certified entities, to a select team of collaborators at each business unit, so they can then coach the rest of their co-workers.

- Adequate use of personal protection equipment
- Safe working practices
- Proper forklift management
- Adequate use, storage and disposal of chemical products
- HACCP analysis (hazard analysis and critical control points)
- Good manufacturing practices (GMP)
- Energy and water use awareness programs



C. Q! Academy

In 2016, our corporate Occupational Safety, Quality and HHRR departments launched the first Q! Academy course, aimed at educating teams from the different business units on various Quality and Occupational Safety subjects.

2016-2018 Q! Academy courses:

- Internal formation of auditors on the new ISO 9001:2015 version
- Housekeeping program: regular audits to keep our factories clean and orderly; implemented in El Salvador, Guatemala and Honduras
- Fixed assets risk identification
- Application of the basic principles of the Safety, Health and Occupational Hazards standard ISO 45001



D. Risk identification by job position

Every SigmaQ business unit has developed risk prevention plans based on the location of every working area. Every plan describes the risks associated with each job position and defines risk prevention methods, striving to minimize the chance of accidents.







6.
**Certified
suppliers & raw
materials**

A. Certified raw materials

A key component of our commitment to the environment resides in the selection of ethical and socially responsible raw material suppliers that are internationally qualified with renewable certifications.

PAPER

All our paper suppliers are certified for their responsible forest management, by at least one of the following programs: Forest Stewardship Council (FSC), Programme for the Endorsement of Forest Certification (PEFC) and Sustainable Forestry Initiative (SFI). 90% of our paper comes from mills that incorporate a certain percentage of recycling in their processes.

ALUMINUM

Our aluminum supplier stands out for its corporate social responsibility commitment, oriented specifically towards the planet's sustainability.

In fact, the company produces a significant percentage of its aluminum using renewable hydro-electric power and is constantly searching for new renewable energy sources that do not impact our climate. It also plans to increase its recycling volume from 260,000 tons in 2010 to one million by 2020, representing 75% of its consumption.



WOOD

Global deforestation is a key concern to SigmaQ. For this reason, all of our wood suppliers must be certified, in order to ensure their products come only from conglomerates and renewable forests.

PLASTIC

Our plastics suppliers must have internationally recognized certifications—such as ISO 9001 and ISO 14001—ensuring the quality of their products and their ethical and socially responsible practices.

SigmaQ has also implemented an internal process that allows us to recycle plastic raw materials without affecting the quality of our final products. We also offer our clients plastic materials with oxo-biodegradable additives.





AERO

Post

La caja de empaque es un aporte de:

EMPAQUES
SAN LUCAS S.A.



La caja de empaque es un aporte de:

EMPAQUES
SAN LUCAS S.A.





7.

**Supporting our
communities**

A. Litozadik supports “The Love Box”

For the 4th consecutive year, Litozadik participated in The Love Box project, coordinated by The Love Box organization in Guatemala. It consists in filling a box with food, clothing and toys to give out to needy families for Christmas.



In 2018, Litozadik employees
collected 49 boxes
full of gifts

B. Fundraising for Guatemalan children with cancer

For the 3rd consecutive year, Litozadik collaborators joined forces and carried out a series of fundraising activities in support of Hogar Fares, a home that takes care of kids with cancer. This year, they visited the kids and took piñatas filled with candy, as well as different games and activities to share fun moments together.



In 2018, Litozadik collaborators
*joined forces for a fundraising
in support of Hogar Fares*

C. Premium papers donation for LULA MENA

We donated about 300 yards of paper and premium fabrics that Specialty Products uses as raw materials for luxury packaging to LULA MENA, a Salvadoran entrepreneur dedicated on ethical fashion. Lula designs unique pieces of jewellery, accessories and woven products, all made from recycled materials. She also trains low-income women from remote communities in El Salvador to hand make her product; committing to guarantee them permanent employment and empowering them economically.

In 2018, we joined forces with Lula in her new limited-edition accessory collection, named “Constant Movement”, which is inspired by movements that generate change and transform lives. Each piece has been hand-made by reusing the fabrics and leathers we donated.

SigmaQ has joined this vision of sustainable design, in order to generate permanent employment for these Salvadoran women while also reusing our materials.

lula[®]
M E N A





FUNDACIÓN
sigma





8.
Sigma
Foundation

A. Health and welfare

Certain human rights are non-negotiable, and we believe health and housing belong in this category. Through a variety of organizations, Sigma Foundation benefits over **300,000 people**.

Social assistance

- ADASCLESA
- Aldeas Infantiles SOS El Salvador
- Asociación Agape de El Salvador
- Asociación Amor y Amistad
- Asociación Banco Alimentos El Salvador
- Asociación de Desarrollo Comunal, Vista Al Boulevard – Adesco
- Asociación Hogar Padre Vito Guarato
- Asociación Instituto Salvadoreño Siempre
- Asociación Laical Guadalupeana – COFRADÍA DAMAS GUADALUPANAS
- Asociación Lumen Dos Mil de El Salvador
- Asociación Manos Amigas
- Asociación Salvadoreña de Guardavidas
- Club Rotario San Salvador Noroeste
- Cruz Roja Salvadoreña
- Cruz Verde Salvadoreña
- Fundación Antidrogas de El Salvador – FUNDASALVA
- Fundación Dei Verbum
- Fundación Paraíso Down El Salvador
- Fundación Salvadoreña de la Tercera Edad – FUSATE
- Fundación Salvadoreña de Desarrollo y Vivienda Mínima
- Fundación Salvadoreña para el Desarrollo Económico y Social – FUSADES
- Fundación San Andrés



- Hogar Inmaculado Corazón de María
- Hogar para Niños Divina Providencia
- Las Hijas de la Caridad de la Sala Cuna Externa – San Vicente de Paúl
- Polígono Industrial Don Bosco

Public Health

- Asociación Gift of Life, Regalo de Vida El Salvador
- Asociación Pre-Ropero del Hospital Benjamín Bloom
- Asociación Pro-Niño Quemado de El Salvador (APROQUEMES)
- ASULINFA
- Fundación Ayúdame a Vivir
- Fundación Salvadoreña de Diabéticos
- FUNPRES
- Hogar de Parálisis Cerebral “Roberto Callejas Montalvo” – HOPAC
- Patronato Nacional Antituberculoso
- Sana Mi Corazón, Salvando Corazones
- Teletón- Funter



B. Education

We believe education is fundamental to the development of any society and it deserves a significant investment.

1. Academic scholarships

In order to promote academic success among our collaborators and their children, in 2013, Sigma Foundation implemented the scholarship program “Educate” in El Salvador and in 2016, in Guatemala. This program allows the scholarship holders to start or continue their middle school, high school and higher education, as well as extraordinary studies for language and vocational education.

Those awarded scholarships through “Educate” must permanently commit to being hardworking, respectful and responsible students; fostering a deep-seated commitment from Sigma Foundation to the recipients and vice versa.

In 2018, we gave out 157 scholarships

El Salvador

2018: 117

2017: 100

2016: 90

2015: 83

2014: 81

2013: 35

Guatemala

2018: 40

2017: 41

2016: 26





2. Premium papers and fabric donation

Through Sigma Foundation, we have donated 800 yards of premium papers and fabric to 15 Salvadoran charitable associations that support children, youth, elderly, artisans and people with disabilities. The fine materials came from our luxury packaging factory's inventory, and they were used for handicrafts, art classes, sewing projects and costumes.

- Aldeas Infantiles SOS
- Asociación Manos Amigas
- Asociación Ópera de El Salvador
- Centro Divina Providencia
- Centro Escolar Fabio Castillo
- Colegio Español Padre Arrupe
- Complejo Educativo FE Y ALEGRÍA SAN JOSÉ
- Escuela Montemira
- Fundacion Hilda Rothschild
- Fundacion Salvador Del Mundo – Fusalmo
- Hijas De La Caridad De San Vicente De Paúl
- Hogar De Parálisis Cerebral Roberto Callejas Montalvo – Hopac
- Hogar Padre Vito Guarato
- Polígono Industrial Don Bosco
Fundación Edytra
- Teatro Hamlet

We donated **800 yards**
of premium papers & fabric





C. Culture and environment

We know promoting culture benefits society's intellectual development as well as an individual's personal growth. In addition to being intellectually enriching, literature, music, art and science also offer healthy entertainment alternatives for the population.

Culture and sports

- Asociación de Fomento Cultura y Deportivo
- Asociación Museo de Arte de El Salvador – MARTE
- Asociación Salvadoreña de Padres y Amigos de “Excepcionales Down” – ASAPAED
- Asociación Para la Organización y Educación Empresarial Femenina – O.E.F. de El Salvador
- Asociación Pro Arte de El Salvador
- Centro Escolar Fabio Castillo
- Club Atlético Cojutepeque
- Complejo Educativo FE Y ALEGRÍA SAN JOSÉ
- Escuela Especializada en Ingeniería ITCA-FEPADE
- Escuela Hotelera Montemira
- Federación Salvadoreña de Badminton
- Fundación Amigos de la Educación – FUNDAEDUCA
- Fundación CIDECO El Salvador, “Mano Amiga El Salvador”
- Fundación Educando a un Salvadoreño – FESA
- Fundación Hilda Rothschild
- Fundación La Niñez Primero



- Fundación Padre Arrupe de El Salvador
- Fundación Salvadoreña del Mundo – FUSALMO
- Fundación Solidaridad y Progreso
- Fundamadrid
- Grupo Teatro Hamlet
- Museo de los Niños TÍN MARÍN
- Ópera de El Salvador
- Secretaría de la Cultura de la Presidencia

Environment

- Fundación Ecológica - SALVANATURA
- Fundación Zoológica de El Salvador - FUNZEL



WHERE WE ARE



HQ **Headquarters**
El Salvador

8 **Sales, sourcing & distribution
offices in Asia & America**

12 **Production plants**
3 Corrugated
1 Folding Cartons & Printing
2 Flexible
1 Plastic Containers
3 Premium, Displays & Fixtures
1 Design & Pre-press
1 Paper mill



Global logistics
By land, sea, air



In-house design & branding
El Salvador, Guatemala,
Mexico, U.S.A



Sales offices & warehousing
LA, Dallas, Miami, Mexico,
DR & Central America